ADMINISTRATORS COUNCIL

Meeting of Wednesday, August 4, 2020

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the video conference were: Kahele Dukelow; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. UHMC Budget. The Council discussed budget-related issues, including program revenues and costs. It was reported that UH Community College Chancellors and Vice Chancellors are discussing possible program consolidations.
3. Campus Open Forum. David Tamanaha discussed budget slides to be presented at the UHMC Campus Open Forum. The State is facing a $2.3 billion budget shortfall. More than 700 vacant UH positions have been eliminated, including 29 from UHMC (7 from Operations & Maintenance). Administrators currently anticipate a 16% General Fund reduction, or about a $2.75 million reduction for UHMC. In addition, there has been an enrollment decline. Total short term budget reduction strategies may save $3.6 million. Long-term budget strategies pose more difficulty. Chancellor Hokoana suggested distributing the slides prior to the Campus Open Forum.
4. Casual Hires. The Council discussed the status of Casual Hires (Disability Counselor, Food Innovation Center, Mailroom, Recruiter).
5. Union Inquiries Regarding COVID-19 Protocols. David Tamanaha has drafted a set of responses to union inquiries regarding COVID-19 protocols.
6. COVID-19 Tracking. Kahele Dukelow discussed the status of the UH COVID-19 tracking and screening app.
7. Office Moves. Pai Ka Mana will be moving.
8. Maui County Virtual Job Fair. Karen Hanada reported that the Maui County Virtual Job Fair website is up and will be operated through Spring 2021.
9. ELWD. Karen Hanada reported that ELWD is operating on its cash reserves.
10. Grant Applications. Laura Nagle reported that a steering committee is working on a Reimagining Workforce grant proposal for the US Department of Labor. Melissa Bonnin is leading the endeavor.
11. Culinary Arts. Laura Nagle reported that Fall 2020 Culinary production classes in Pāʻina have been canceled. The Class Act will be offered in the Fall, but not in the Spring. Only one Culinary cohort will be admitted. No Sodexo services are planned for Fall 2020.
12. International Students. Honolulu Community College and Kauaʻi Community College are creating a “bubble” for their international students that will allow the students to attend class and engage in campus activities. The campuses will be responsible for tracking the students. However, UHMC is not participating in the bubble concept, given that the Counties of Maui and Hawaiʻi have so far declined to engage in the arrangement. Therefore, any international students arriving on Maui would be subject to the 14-day quarantine.
13. Extension 799. Telephone extension 799 will be available for calls regarding COVID matters of concern.
14. Next Meeting. The next meeting of the Council will be on Tuesday, August 11, 2020.